



OCKER & ASSOCIATES, PC

CERTIFIED PUBLIC ACCOUNTANTS

www.ockeraccounting.com

EMPLOYEE SELF SERVICE CLIENT REFERENCE

Web Employee Portal

This is an overview on accessing your payroll information on your secure web employee portal.

Logging In via the Client Center

Access our website www.ockeraccounting.com.

1. Select the *Client Login* option located in the *Client Center* area of the screen.
2. Enter your *Username* and *Password*.
3. Click **Login**.

CLIENT CENTER

Client Login

- Individual Clients
- Business Clients
- Client Employee

Username:
[Masked]

Password:
[Masked]

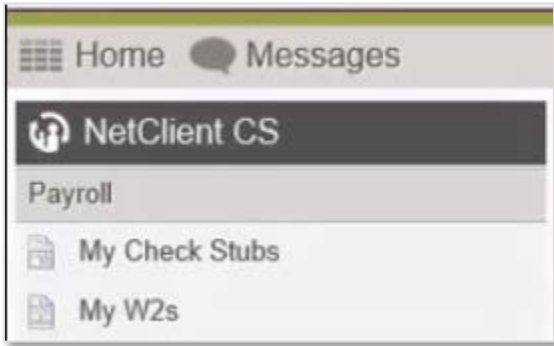
Login - Forgot Password

FAYETTEVILLE OFFICE | 4148 LINCOLN WAY EAST FAYETTEVILLE, PA 17222 PH 717.352.3737 FX 717.352.8636

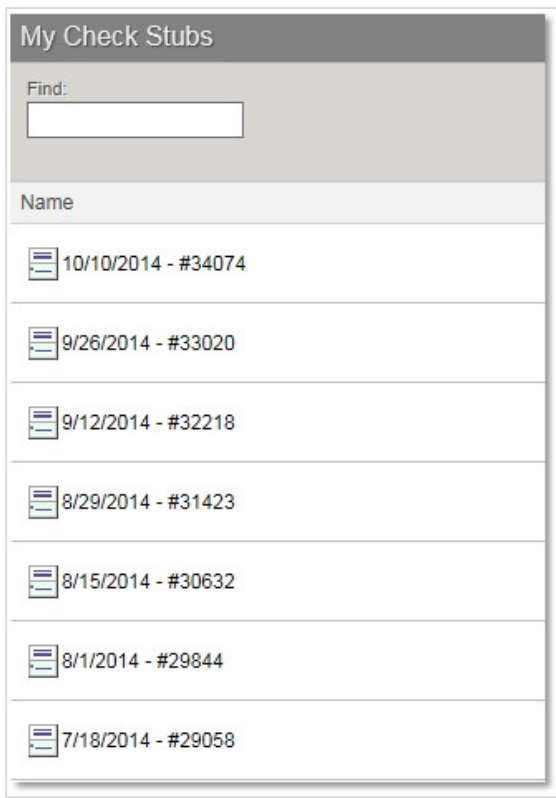
MCSHERRYSTOWN OFFICE | 526 MAIN STREET MCSHERRYSTOWN, PA 17344 PH 717-637.5457 FX 717.637.5427

Reviewing Documents on Your Web Employee Portal

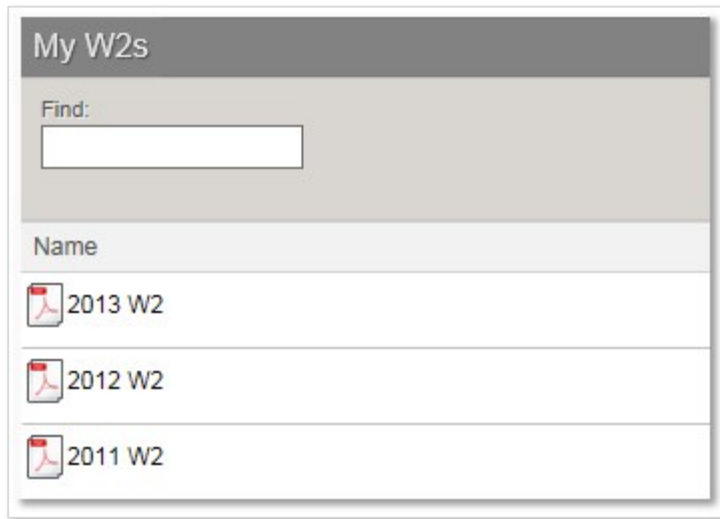
Once you have successfully logged in to your web employee portal you will be able to review your payroll information.



1. In the top left corner click **My Check Stubs** to open and review/print the check stubs currently on file.



2. In the top left corner click **My W2s** to open and review/print the W2s currently on file.



Logging out of Web Employee

1. Click your *name* in the top right corner.
2. Select **Log Out**.